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**BRACKNELL FOREST BOROUGH COUNCIL  
LIST OF FORTHCOMING NON-KEY DECISIONS (08 OCTOBER 2017)**

This document lists all non-key decisions due to be taken in the coming months.

The decision makers referred to throughout this document are as follows:

**Executive:**

Councillor Paul Bettison, The Leader and Executive Member for Council Strategy and Community Cohesion (Chairman)

Councillor Gareth Barnard, Executive Member for Children, Young People & Learning (Vice-Chairman)

Councillor Dale Birch, Deputy Leader & Executive Member for Adult Social Care & Health

Councillor Marc Brunel-Walker, Executive Member for Economic Development & Regeneration

Councillor Dorothy Hayes, Executive Member for the Environment

Councillor Peter Heydon, Executive Member for Transformation & Finance

Councillor Iain McCracken, Executive Member for Culture, Corporate Services & Public Protection

Councillor Chris Turrell, Executive Member for Planning & Transport

**Bracknell Town Centre Regeneration Committee:**

Councillor Marc Brunel-Walker, Executive Member for Economic Development & Regeneration (Chairman)

Councillor Paul Bettison, The Leader and Executive Member for Council Strategy and Community Cohesion

Councillor Gareth Barnard, Executive Member for Children, Young People & Learning

Councillor Iain McCracken, Executive Member for Culture, Corporate Services & Public Protection

Councillor Chris Turrell, Executive Member for Planning & Transport

**Executive Committee: Commercial Property:**

Councillor Peter Heydon, Executive Member for Transformation & Finance (Chairman)

Councillor Paul Bettison, The Leader and Executive Member for Council Strategy and Community Cohesion (Vice-Chairman)

Councillor Dale Birch, Deputy Leader & Executive Member for Adult Social Care & Health

Councillor Marc Brunel-Walker, Executive Member for Economic Development & Regeneration

Each individual executive member may also make decisions as too may the following officers:

Timothy Wheadon, Chief Executive, Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Alison Sanders, Director of Resources, Easthampstead House, Town Square, Bracknell, RG12 1AQ

Vincent Paliczka, Director of Environment, Culture & Communities, Time Square, Market Street, Bracknell RG12 1JD.

Gill Vickers, Director of Adult Social Care, Health & Housing, Time Square, Market Street, Bracknell RG12 1JD.

Nikki Edwards, Director of Children, Young People & Learning, Seymour House, 38 Broadway, Bracknell RG12 1AU.

For any query regarding this document, please contact Derek Morgan in Democratic Services on (01344) 352044 or [derek.morgan@bracknell-forest.gov.uk](mailto:derek.morgan@bracknell-forest.gov.uk).

**LIST OF NON-KEY DECISIONS**

| <b>Reference</b> | <b>Title</b>  | <b>Decision Maker and Date of Decision</b>   |
|------------------|---|--|
| I069708          | Children's Social Care Complaints, Compliments & Concerns Annual Report                 | Executive Member for Children, Young People & Learning 26 Sep 2017                 |
| I070872          | Children, Young People & Learning Quality Assurance Annual Report April 2016-March 2017 | Executive Member for Children, Young People & Learning 26 Sep 2017                 |
| I066411          | Discretionary Rates Relief - New Applications   | Executive Member for Culture, Corporate Services and Public Protection 29 Sep 2017 |
| I071745          | Allocation of discretionary business rates relief grant                                 | Executive Member for Culture, Corporate Services and Public Protection 9 Oct 2017  |
| I069713          | Local Safeguarding Children Board (LSCB) Annual Report                                  | Executive 17 Oct 2017  |
| I071540          | Virtual School Annual Report 2016-17  | Executive Member for Children, Young People & Learning 13 Nov 2017                 |
| I068231          | Council Plan Overview Report  | Executive 19 Dec 2017  |
| I066412          | Discretionary Rates Relief - New Applications   | Executive Member for Culture, Corporate Services and Public Protection 29 Dec 2017 |

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**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
(ENGLAND) REGULATIONS 2012**

**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the following non-key decision is to be made:

**TITLE:** Children's Social Care Complaints, Compliments & Concerns Annual Report

**SERVICE AREA:** Children, Young People and Learning

**DECISION MAKER(S):** Executive Member for Children, Young People & Learning

**DECISION DATE:** 26 Sep 2017

**PURPOSE OF DECISION:**

For the Executive Member to receive the annual report of the Complaints, Compliments & Concerns function and to note the key messages and recommendations made.

**ISSUE REFERENCE:** I069708

**FIRST PUBLISHED:** 5 June 2017

A report on this issue is being prepared by or on behalf of the Director of Children, Young People & Learning. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Angella Wells, Performance & Governance - CYPL, Time Square, Market Street, Bracknell, RG12 1JD, , [angella.wells@bracknell-forest.gov.uk](mailto:angella.wells@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the following non-key decision is to be made:

**TITLE:** Children, Young People & Learning Quality Assurance Annual Report April 2016-March 2017

**SERVICE AREA:** Children, Young People and Learning

**DECISION MAKER(S):** Executive Member for Children, Young People & Learning

**DECISION DATE:** 26 Sep 2017

**PURPOSE OF DECISION:**

For the Executive Member to receive the annual report of the Quality Assurance Service and to note the key messages and recommendations made.

**ISSUE REFERENCE:** I070872

**FIRST PUBLISHED:** 7 August 2017

A report on this issue is being prepared by or on behalf of the Director of Children, Young People & Learning. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Angella Wells, Performance & Governance - CYPL, Time Square, Market Street, Bracknell, RG12 1JD, , [angella.wells@bracknell-forest.gov.uk](mailto:angella.wells@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the following non-key decision is to be made:

**TITLE:** Discretionary Rates Relief - New Applications

**SERVICE AREA:** Resources

**DECISION MAKER(S):** Executive Member for Culture, Corporate Services and Public Protection

**DECISION DATE:** 29 Sep 2017

**PURPOSE OF DECISION:**

To consider new applications for discretionary rate relief and hardship relief

**ISSUE REFERENCE:** I066411

**FIRST PUBLISHED:** 4 January 2017

A report on this issue is being prepared by or on behalf of the Director of Resources. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Sarah Kingston, Revenue Services Manager, Corporate Services - Finance, Easthampstead House, Town Square, Bracknell, RG12 1AQ, Tel: 01344 352097, sarah.kingston@bracknell-forest.gov.uk.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the following non-key decision is to be made:

**TITLE:** Allocation of discretionary business rates relief grant

**SERVICE AREA:** Resources

**DECISION MAKER(S):** Executive Member for Culture, Corporate Services and Public Protection

**DECISION DATE:** 9 Oct 2017

**PURPOSE OF DECISION:**

To determine the criteria against which local businesses who have experienced a significant increase in their rates payable from 1 April 2017 can apply for a share of the Government grant allocated to Bracknell Forest of £235k in 2017/18

**ISSUE REFERENCE:** I071745

**FIRST PUBLISHED:** 26 September 2017

A report on this issue is being prepared by or on behalf of the Director of Resources. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Stuart McKellar, Borough Treasurer, Corporate Services & Resources, Easthampstead House, Town Square, Bracknell, RG12 1AQ, Tel: 01344 352205, [stuart.mckellar@bracknell-forest.gov.uk](mailto:stuart.mckellar@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the following non-key decision is to be made:

**TITLE:** Local Safeguarding Children Board (LSCB) Annual Report

**SERVICE AREA:** Children, Young People and Learning

**DECISION MAKER(S):** Executive

**DECISION DATE:** 17 Oct 2017

**PURPOSE OF DECISION:**

For the Executive to receive the annual report of the LSCB and to note the key messages and recommendations made.

**ISSUE REFERENCE:** I069713

**FIRST PUBLISHED:** 5 June 2017

A report on this issue is being prepared by or on behalf of the Director of Children, Young People & Learning. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Angella Wells, Performance & Governance - CYPL, Time Square, Market Street, Bracknell, RG12 1JD, , [angella.wells@bracknell-forest.gov.uk](mailto:angella.wells@bracknell-forest.gov.uk).

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**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the following non-key decision is to be made:

**TITLE:** Virtual School Annual Report 2016-17

**SERVICE AREA:** Children, Young People and Learning

**DECISION MAKER(S):** Executive Member for Children, Young People & Learning

**DECISION DATE:** 13 Nov 2017

**PURPOSE OF DECISION:**

For the Executive Member to note and approve the Annual Report on the work of the Virtual School

**ISSUE REFERENCE:** I071540

**FIRST PUBLISHED:** 14 September 2017

A report on this issue is being prepared by or on behalf of the Director of Children, Young People & Learning. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Kashif Nawaz, Assistant Virtual School Head, , , kashif.nawaz@bracknell-forest.gov.uk.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the following non-key decision is to be made:

**TITLE:** Council Plan Overview Report

**SERVICE AREA:** Chief Executive's Office

**DECISION MAKER(S):** Executive

**DECISION DATE:** 19 Dec 2017

**PURPOSE OF DECISION:**

To receive the Council's performance over the second quarter of 2017/18.

**ISSUE REFERENCE:** I068231

**FIRST PUBLISHED:** 3 April 2017

A report on this issue is being prepared by or on behalf of the Assistant Chief Executive. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from John Ainsworth, Chief Executive's Office, Easthampstead House, Town Square, Bracknell, RG12 1QA, Tel: 01344 352174, [john.ainsworth@bracknell-forest.gov.uk](mailto:john.ainsworth@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the following non-key decision is to be made:

**TITLE:** Discretionary Rates Relief - New Applications

**SERVICE AREA:** Resources

**DECISION MAKER(S):** Executive Member for Culture, Corporate Services and Public Protection

**DECISION DATE:** 29 Dec 2017

**PURPOSE OF DECISION:**

To consider new applications for discretionary rate relief and hardship relief

**ISSUE REFERENCE:** I066412

**FIRST PUBLISHED:** 4 January 2017

A report on this issue is being prepared by or on behalf of the Director of Resources. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Sarah Kingston, Revenue Services Manager, Corporate Services - Finance, Easthampstead House, Town Square, Bracknell, RG12 1AQ, Tel: 01344 352097, sarah.kingston@bracknell-forest.gov.uk.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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